



Secure Health Information Technology Corp.
Intent to bid for this RFP:
Health Information Exchange (HIE)
Operations and Technical Services
2024-PRMP-HIE-001

LETTER OF INTENT HIE 1-24-2024

Attachment B: Title Page, Vendor Information, Executive Summary, Subcontractor Letters, and Table of Contents

Cover letter

Signed in blue ink by an authorized signatory legally binding the vendor and include it in the labeled "Original Proposal."

Person responsible for completing the vendor response. This person will be the person the PRMP should contact for questions and/or clarifications.

Name	Janet Ríos Colón	Phone	787-562-7036
Address	PO Box 1666	Fax	
	Sabana Seca PR 00952	Email	jrios@securehitpr.com

Subject to acceptance by the PRMP, the vendor acknowledges that by submitting a response and signing in the space indicated below, the vendor is submitting a formal offer to meet that which is being requested within this RFP.

In addition to providing a signature to 6: *Disclosure of Response Contents* in this section, failure to sign the Submission Cover Sheet or signing it with a false statement shall void the submitted response or any resulting contracts.

 / March 13, 2024

Original signature of Signatory Authorized to Legally Bind the Company / **Date**

Name (Typed or Printed)	Janet Ríos Colón
Title	President
Company Name	Secure Health Information Technology Corp.
Physical Address	25 California Jardines de Casablanca Toa Alta PR 00953

State of Incorporation

Puerto Rico

By signature hereon, the vendor certifies that:

1. All statements and information prepared and submitted in response to this RFP are current, complete, and accurate.
2. The vendor's response meets the requirement of this RFP.
3. The vendor will comply with all federal and Commonwealth laws, rules, and regulations that are in force currently or anytime during the term of a resulting contract.
4. The vendor acknowledges and accepts that the full response contents and associated documents will become open to public inspection in accordance with the laws of Puerto Rico. The PRMP will hold "confidential" all response information, including both technical and cost information, during the evaluation process, except for the questions and answers before the submittal of proposals. All other information associated with the RFP, including but not limited to, technical scores and reasons for disqualification, will not be available until after the contract has been awarded in accordance with the laws of Puerto Rico. If a vendor provides a redacted copy of their proposal along with an unredacted copy, PRMP will publish the redacted copy of the proposal.
5. The company represented here is an authorized dealer in good standing of the products and services included in this response.
6. The vendor, any subcontracting partners, and its proposed resources are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity; are compliant with the Commonwealth's statutes and rules relating to procurement; and are not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <https://sam.gov/content/home>.
7. Prior to the award, the vendor affirms it will have all current approvals, licenses, or other qualifications needed to conduct business in Puerto Rico.

Vendor Information

Payment Address

Table 7: Payment Information

Payment Information			
Name:	Janet Ríos Colón Secure Health Information Technology Corp.	Title:	President

Payment Information			
Address:	PO Box 1666		
City, State, and ZIP Code:	Sabana Seca 00952		
Phone:	787-230-7130	Fax:	
Email:	finance@securehitpr.com		

Legal Notice Address

Table 8: Legal Notice Information

Legal Notice Information			
Name:	Natalie Figueroa Rodriguez	Title:	Legal Advisor
Address:	PMB 325 PO Box 1940000		
City, State, and ZIP Code:	San Juan PR		
Phone:	787-598-9531	Fax:	
Email:	Nataliefigueroa@gmail.com		

Executive Summary

SecureHIT is a totally independent, purely Puerto Rican company that knows the Puerto Rican health sector, working in it for more than 20 years, each of the resources presented in this proposal. SecureHIT has the capacity and proposes with all its efforts in this RFP to connect 100% of the almost 65,000 health providers in Puerto Rico to enable in its simplest phase the Coordination of Health Services sending and receiving data for care management of the health of PRMP beneficiaries.

One of the key aspects that is provided as part of the solution is a tool that has all the capabilities to receive the data capture in its diversity of disparate formats, as is a reality in Puerto Rico, and to be able to transform it under the rules and requirements of the ONC and CMS in a piece of information that can travel from one place to another integrated into the patient's medical record. Amazon Web Service has developed this HealthLake platform created to help its users accelerate the exchange of Health information with artificial intelligence and natural Language Processing capabilities that allow data from disparate sources to be handled naturally, including Machine Learning to be able to standardize and identify patterns. with agility and promptness to transform it into the structured data that PRMP requires to have to comply with its CMS OBC certification. The interoperability capabilities will allow the health sector to be connected through the use of all

the interoperability functionalities prearranged by ONC certification in all electronic medical records that the health sector of Puerto Rico currently has.

The Subject Matter Expert (SME) proposed by SecureHIT has the experience of having implemented and accredited by the Electronic Health Network Accreditation Commission (EHNAC) and Direct Trust infrastructures for the exchange of health information at the Federal level, allowing the exchange of information within a federated network in the United States and its territories. Accreditations such as Health Information Service Provider (HISP), Privacy and Security (HIPAA) and Trusted Network Accreditation Program (TNAP). This knowledge adds a very high value to the proposed solution because it also worked for the public health of this country and will facilitate the integration of networks and systems.

The approach presented by this proposal is to be able to create a central data repository to be transformed into the longitudinal EHR requested by this RFP, enabling confederated networks that allow the exchange of health information in Puerto Rico and outside of Puerto Rico in a fully interoperable manner for that the patient can ultimately have their Health information for their treatment and care wherever and whenever as established by the rule of the 21st Century Cures Act. This Longitudinal EHR will have a state-of-the-art Enterprise Master Patient Index (EMPI) which in turn also has artificial intelligence that will allow management to work quickly to develop the Unique Patient Identifier, the long-awaited patient identification number with their medical record. All these technologies are currently used in designated HIEs in Alabama, Pennsylvania, Nevada, Oregon, and federal agencies such as the Department of Veteran Affairs and CMS use AWS HealthLake and Geisinger, OU Health, University of Louisville, Providence Health, and the Center for Disease Control, use RHapsody EMPI.

One of the greatest advantages that we can provide in this solution that we propose is that the tools that will be used are tools that do not hijack information and propose to have a fully interoperable infrastructure according to the rules established by the Office of the National Coordinator (ONC).

The best part of this proposal is that it has three native Puerto Rican companies that have worked for the last 10 years to achieve interoperability in the health sector and this solution would be to finally put or enable the capabilities that allow the fruit of all that interoperability.

Scientia, RMComm and SecureHIT as native Puerto Rican companies are totally committed to achieving not only the capture of data but also ensuring that the data captured is of quality for the benefit of the patient.

Subcontractor Letters (Not Applicable)

If applicable, for each proposed subcontractor the vendor should attach to **Attachment B: Title Page, Vendor Information, Executive Summary, Subcontractor Letters, and Table of Contents** a letter from the subcontractor, signed in blue ink by an authorized signatory legally binding the subcontractor, which includes the following information:

- The subcontractor's legal status, federal tax identification number, Data Universal Numbering System (DUNS) number, and principal place of business address.

- The name, phone number, fax number, email address, and mailing address of a person who is authorized to legally bind the subcontractor to contractual obligations.
- A description of the work the subcontractor will perform.
- A statement of the subcontractor’s commitment to performing the work if the vendor is selected.
- A statement that the subcontractor has read and understands the RFP and will comply with the requirements of the RFP.
- A statement that the subcontractor will maintain any permits, licenses, and certifications requirements to perform its portion of the work.

<Response>

N/A

Table of Contents

This section should contain a table of contents. The table of contents should include all parts of the proposal, including response forms and attachments, identified by section and page number. The table of contents should also include a table of tables, table of figures, etc.

Contents

LETTER OF INTENT HIE 1-24-2024	2
Attachment B: Title Page, Vendor Information, Executive Summary, Subcontractor Letters, and Table of Contents.....	2
Cover letter	2
Vendor Information	3
Payment Address	3
Legal Notice Address.....	4
Executive Summary.....	4
Subcontractor Letters (Not Applicable)	5
Table of Contents	6
Disclosure of Response Contents.....	9
Attachment C - Vendor Qualifications and Experience	11
Appendix 10 Secure HIT Reference Letter from DirectTrust	11
Attachment D - Vendor Organization and Staffing	11
Key Staff Resume and Certifications	11
Janet Ríos Colón, Executive Director Resume.....	11
Griselle Pratts Project, Coordinator Resume.....	11

Jose A. Miranda Báez, Information Systems Security Officer Resume.....	11
Samuel Rivera Casanova, Sr. Software Engineer Resume.....	11
Maria J Díaz, Customer Client Officer Resume.....	11
Milagros Cepero, Technical Support Lead Resume	11
Esly Flores, Cybersecurity CISO Resume.....	11
Carlos Rodriguez, Quality Assurance (HIM) and Technical Lead Resume	11
Attachment E - Mandatory Specifications	11
Attachment F - Outcomes Traceability Matrix.....	11
Attachment G - Response to SOW.....	11
Attachment H - Initial Project Schedule Operations	11
Attachment H - Initial Project Schedule Technology.....	11
Attachment I - Terms and Conditions Response	11
Deliverables.....	11
D01: Monthly Status Report.....	11
Attachment G - Response to SOW	11
Attachment H - Initial Project Schedule Technical.....	11
Attachment H - Initial Project Schedule Operations.....	12
D02: PRHIE Work Plan.....	12
Attachment G - Response to SOW	12
Attachment H - Initial Project Schedule Technical.....	12
Attachment H - Initial Project Schedule Operations.....	12
D03: Kickoff Meeting	12
Attachment G - Response to SOW	12
Attachment H - Initial Project Schedule Technical.....	12
Attachment H - Initial Project Schedule Operations.....	12
D04: Implementation Plan – Gantt Chart	12
Attachment H - Initial Project Schedule Technical.....	12
Attachment H - Initial Project Schedule Operations.....	12
D05: HIE Participant Engagement and Technical Assistance Plan	12
Attachment G - Response to SOW	12
Attachment H - Initial Project Schedule Technical.....	12
D06: Operations Management Plan.....	12
Attachment G - Response to SOW	12
Attachment H - Initial Project Schedule Operations.....	12
D07: Security, Privacy, and Confidentiality Plan	12

Appendix 1 SecureHIT Security, Privacy, and Confidentiality Plan 2024..... 12

Appendix 2 SecureHIT Security, Privacy, and Confidentiality Control 2024 12

D08: Staffing Management Plan..... 12

Attachment D - Vendor Organization and Staffing..... 12

D09: Incident Management Plan..... 13

Appendix 3 SecureHIT Incident Management Policy 2024..... 13

Appendix 4 SecureHIT Incident Management Plan 2024 13

D10: Training Management Plan 13

Attachment G - Response to SOW 13

Attachment H - Initial Project Schedule Technical..... 13

Attachment H - Initial Project Schedule Operations..... 13

D11: Data Management Plan..... 13

Appendix 5 SecureHIT Data Management Plan 2024 13

D12: Disaster Recovery and Business Continuity Plan 13

Appendix 6 SecureHIT Business Continuity Policy 2024..... 13

Appendix 7 SecureHIT Business Continuity Plan 2024 13

Appendix 8 SecureHIT Disaster Recovery Policy 2024 13

Appendix 9 SecureHIT Disaster Recovery Plan 2024 13

D13: Public Health Systems Plan 13

Attachment G - Response to SOW 13

Attachment H - Initial Project Schedule Technical..... 13

Attachment H - Initial Project Schedule Operations..... 13

D14: Pilot Implementation and Management Plan(s)..... 13

Attachment G - Response to SOW 13

Attachment H - Initial Project Schedule Technical..... 13

Attachment H - Initial Project Schedule Operations..... 13

D15: Data Transition Plan..... 13

Attachment G - Response to SOW 14

Attachment H - Initial Project Schedule Technical..... 14

Attachment H - Initial Project Schedule Operations..... 14

D16: Detailed System Design Document..... 14

Attachment G - Response to SOW 14

Attachment H - Initial Project Schedule Technical..... 14

Attachment H - Initial Project Schedule Operations..... 14

D17: Independent, Third-Party Security, and Privacy Controls Assessment Report..... 14

Attachment G - Response to SOW	14
D18: Outcomes Based Certification (OBC) Support Plan and Reporting	14
Attachment G - Response to SOW	14
Attachment H - Initial Project Schedule Technical.....	14
Attachment H - Initial Project Schedule Operations.....	14
D19: Turnover and Closeout Management Plan	14
Attachment G - Response to SOW	14
Attachment H - Initial Project Schedule Technical.....	14
Attachment H - Initial Project Schedule Operations.....	14

Disclosure of Response Contents

All vendors selected for negotiation by the PRMP will be given equivalent information concerning cost negotiations. All cost negotiations will be documented for the procurement file.

All materials submitted to the PRMP in response to this RFP shall become the property of the Government of Puerto Rico. Selection or rejection of a response does not affect this right. By submitting a response, a vendor acknowledges and accepts that the full response contents and associated documents will become open to public inspection in accordance with the laws of Puerto Rico. If a vendor determines there is a “trade secret” contained in the proposal, the vendor must send a written notification to the solicitation coordinator when submitting the proposal to help prevent public disclosure of the “trade secret.” A redacted version of the technical proposal must be provided to the PRMP at the time of proposal submission if there are “trade secrets” the proposing vendor wishes to not be made public.

A redacted proposal should be provided separately from the technical and cost envelopes and should be in addition to (not in place of) the actual technical or cost proposal. The PRMP will keep all response information confidential, including both technical and cost information, during the evaluation process, except for the questions and answers before the submittal of proposals.

Upon completion of response evaluations, indicated by public release of a Notice of Award, the responses, and associated materials will be open for review on the website or at an alternative location as defined by the PRMP. Any “trade secrets” notified by the vendor to the solicitation coordinator will be excluded from public release.

By signing below, I certify that I have reviewed this RFP (and all of the related amendments) in its entirety; understand the requirements, terms, and conditions, and other information contained herein; that I am submitting this proposal for review and consideration; that I am authorized by the vendor to execute this bid or any documents related thereto on the vendor’s behalf; that I am authorized to bind the vendor in a contractual relationship; and that, to the best of my knowledge, the vendor has properly registered with any Puerto Rico agency that may require registration.

Secure Health Information Technology Corp.

(Company)

Janet Ríos Colón, President

(Representative Name, Title)

A handwritten signature in blue ink, appearing to be 'Janet Ríos Colón', written over a horizontal line.

787-562-7036

(Contact Phone/Fax Number)

March 13, 2024

(Date)

Attachment C - Vendor Qualifications and Experience

Appendix 10 Secure HIT Reference Letter from DirectTrust

Attachment D - Vendor Organization and Staffing

Key Staff Resume and Certifications

Janet Ríos Colón, Executive Director Resume

Griselle Pratts Project, Coordinator Resume

Jose A. Miranda Báez, Information Systems Security Officer Resume

Samuel Rivera Casanova, Sr. Software Engineer Resume

Maria J Díaz, Customer Client Officer Resume

Milagros Cepero, Technical Support Lead Resume

Esly Flores, Cybersecurity CISO Resume

Carlos Rodriguez, Quality Assurance (HIM) and Technical Lead Resume

Attachment E - Mandatory Specifications

Attachment F - Outcomes Traceability Matrix

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Operations

Attachment H - Initial Project Schedule Technology

Attachment I - Terms and Conditions Response

Deliverables

D01: Monthly Status Report

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D02: PRHIE Work Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D03: Kickoff Meeting

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D04: Implementation Plan – Gantt Chart

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D05: HIE Participant Engagement and Technical Assistance Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

D06: Operations Management Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Operations

D07: Security, Privacy, and Confidentiality Plan

Appendix 1 SecureHIT Security, Privacy, and Confidentiality Plan 2024

Appendix 2 SecureHIT Security, Privacy, and Confidentiality Control 2024

D08: Staffing Management Plan

Attachment D - Vendor Organization and Staffing

D09: Incident Management Plan

Appendix 3 SecureHIT Incident Management Policy 2024

Appendix 4 SecureHIT Incident Management Plan 2024

D10: Training Management Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D11: Data Management Plan

Appendix 5 SecureHIT Data Management Plan 2024

D12: Disaster Recovery and Business Continuity Plan

Appendix 6 SecureHIT Business Continuity Policy 2024

Appendix 7 SecureHIT Business Continuity Plan 2024

Appendix 8 SecureHIT Disaster Recovery Policy 2024

Appendix 9 SecureHIT Disaster Recovery Plan 2024

D13: Public Health Systems Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D14: Pilot Implementation and Management Plan(s)

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D15: Data Transition Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D16: Detailed System Design Document

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

**D17: Independent, Third-Party Security, and Privacy Controls
Assessment Report**

Attachment G - Response to SOW

D18: Outcomes Based Certification (OBC) Support Plan and Reporting

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations

D19: Turnover and Closeout Management Plan

Attachment G - Response to SOW

Attachment H - Initial Project Schedule Technical

Attachment H - Initial Project Schedule Operations